

COXSACKIE-ATHENS CENTRAL SCHOOL DISTRICT
Reorganizational/Regular Board of Education Meeting

The mission of the Coxsackie-Athens Central School District is to provide a comprehensive education program for all students to compete successfully and contribute to a global society.

Date: July 7, 2009 **Location:** E. J. Arthur Elementary School **Time:** 7:00 p.m.

- I. Call to Order by Mrs. Judith Zoller, District Clerk
- II. Seating of New Board Members & Administration of Oaths
- III. Roll Call
- IV. Election of Officers
 - A. President/Administration of Oath
 - B. Vice President/Administration of Oath
- V. Appointment of Officers

Be it RESOLVED, the Board of Education approve the following:

- A. Appointment of Mark Patrick as School District Treasurer for the period of July 1, 2009 through June 30, 2010 at a salary previously set, and appoint Colleen Cole as Deputy Treasurer at no additional salary.
- B. Appointment of Judith Zoller as School District Clerk for the period of July 1, 2009 through June 30, 2010, at a stipend of \$3,406.72 and appoint Colleen Cole as Deputy Clerk for the same period at no additional salary.
- C. Appointment of Jennifer Madden as School District Tax Collector for the 2009-2010 school year at a salary of \$5,753.09, appoint Karen Decker as Deputy School District Tax Collector and authorize Michelle Conway, Jennifer Hoffman, Amber Couser and Susan Proper to collect School District tax payments for the 2009-2010 school year.
- D. Appointment of Sheryl Mathes as School District Internal Claims Auditor for the 2009-2010 school year at no additional salary.
- E. Appointment of Cheryl Lavallee as School District Substitute Caller for the 2009-2010 school year at a salary of \$5,767.93.

F. Appointment of the following members to the Board of Registration for the 2009-2010 school year:

Board of Election Chairperson

<u>Election District No. 1</u>	<u>Election District No. 2</u>
Colleen Cole	Sheryl Mathes

Board of Registration

<u>Election District No. 1</u>	<u>Election District No. 2</u>
Cheryl Lavallee	Sheryl Mathes
Colleen Cole	Mark Patrick

Inspectors of Election

<u>Election District No. 1</u>	<u>Election District No. 2</u>
Mary Ann Tompkins	Aurelia Barber
Marie Yost	Irene Hazelton
Cheryl Lavallee	Agnes Roberts
Colleen Cole	Betty Flynn
	Sally Bender
	Jennifer Conrad
	Kim Thomas
	Mark Patrick
	Jeanette Vermilyea

G. Appointment of Theodore Nugent as School District Attendance Officer for the 2009-2010 school year at a salary previously set.

H. Appointment of David Proper as Energy Educator for the 2009-2010 school year at a salary previously set.

VI. Other Appointments

Be it RESOLVED the Board of Education, approve the following appointments:

A. Appointment of Kathleen Yost as Treasurer for the Student Activities Accounts of the School District for the 2009-2010 school year at no additional salary.

B. Appointment of Mark Patrick as Auditor for the Student Activities accounts of the School District for the 2009-2010 school year at no additional salary.

C. Appointment of Mark Patrick as Treasurer of the Petty Cash Fund of the School district for the 2009-2010 school year at no additional salary.

- D. Appointment of Eric Besenfelder as Pesticide Representative for the District for the 2009-2010 school year at no additional salary.
- E. Appointment of Tabner, Ryan and Keniry, Albany, New York, and McCary and Huff, LLP, Scotia, New York and as Chief Counsel for the District.
- F. Appointment of Colleen Cole as Records Management Officer of the District for the 2009-2010 school year at no additional salary.
- G. Appointment of Eric Besenfelder as Asbestos (LEA) Designee for the District for the 2009-2010 school year at no additional salary.
- H. Appointment of Leslie Copleston as Health and Safety Designee for the District for the 2009-2010 school year at no additional salary.
- I. Appointment of Jennifer DeRose as Chemical Hygiene Officer for the District for the 2009-2010 school. year at \$30.00 per hour.
- J. Appointment of Leslie Copleston as School District Purchasing Agent and Freedom of Information Officer for the 2009-2010 school year at no additional salary.
- K. Special Education Committee Appointments

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, approve the following committees as attached for the 2009-2010 school year:

1. Committee on Special Education
2. Sub-Committee on Special Education
3. Committee on Preschool Special Education

L. Preschool Evaluation Sites

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, approve the attached Preschool Evaluation Sites for the 2009-2010 school year.

M. Impartial Hearing Officers

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the New York State Education Department on-line list of Certified Impartial Hearing Officers for the 2009-2010 school year.

N. Surrogate Parents

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, approve the attached list of surrogate parents for the 2009-2010 school year.

VII. Designations

Be it RESOLVED, the Board of Education approve the following:

- A. Designation of the following as official banks of the school district for the 2009-2010 school year:

National Bank of Coxsackie
Bank of Greene County
JP Morgan Chase
Cooperative Liquid Assets Securities (CLASS)
First Niagara Bank

- B. Designation of the following as official newspapers of the school district for the 2009-2010 school year:

Hudson Valley Newspaper
Kingston Daily Freeman

- C. Regular meetings of the Board shall be as follows:

Tuesday	July 7, 2009	E. J. Arthur Elementary
Tuesday	August 25, 2009	Middle School
Tuesday	September 15, 2009	Middle School
Tuesday	October 20, 2009	E. J. Arthur Elementary
Tuesday	November 17, 2009	Middle School
Tuesday	December 15, 2009	Middle School
Tuesday	January 19, 2010	E. J. Arthur Elementary
Tuesday	February 23, 2010	Middle School
Tuesday	March 16, 2010	Middle School
Tuesday	April 20, 2010	E. J. Arthur Elementary
Tuesday	May 18, 2010	Middle School
Tuesday	June 15, 2010	Middle School

- D. Designate Mark Gerrain as Coxsackie-Athens School Board representative to the Greene County School Boards Association Executive Committee.

VIII. Authorizations

Be it RESOLVED, the Board authorize the following:

- A. All checks signed electronically bearing the signature of the District Treasurer.
- B. The Vice-President may sign all contracts and legal documents in the absence of the Board President.
- C. The following may open bids for the 2009-2010 school year: Treasurer, Deputy Treasurer, District Clerk, Deputy Clerk, Chief Financial Officer and/or Superintendent of Schools.
- D. A Petty Cash Fund of \$244.00 shall be established for the 2009-2010 school year.
- E. The minimum limits of insurance coverage for blanket position bonds are established as follows for:

School District Treasurer	\$1,000,000.00
School District Tax Collector	\$1,000,000.00
- F. The Chief Financial Officer and Treasurer to invest school district funds as they become available during the 2009-2010 school year.
- G. The Superintendent to certify all payrolls of the District.
- H. The Superintendent to approve staff attendance at all workshops, conventions and conferences.
- I. The Superintendent to apply for State and Federal Grants in aid.
- J. The Superintendent to approve budget transfers.
- K. The Superintendent and Chief Financial Officer shall be each issued a district credit card in accordance with Board of Education Policy #6200.
- L. District owned cellular telephones shall be issued to Administrators, Director of Facilities, Director of Food Service, and Director of Transportation.

M. Audit Committee

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the continued formation of an Audit Committee for the purpose of responding to the Five-Point Plan passed by the New York State legislature and signed into law by the Governor consistent with school district financial transparency.

IX. Annual Appointments

A. Designated Education Official

Be it RESOLVED, the board of Education upon the recommendation of the Superintendent and pursuant to Chapter 181 of the Laws of 2000 appoint Pamela Jones as the Designated Educational Official for the Cossackie-Athens Central School District effective September 1, 2009 through June 30, 2010.

B. Homeless Liaison

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent appoint Theodore Nugent as the Homeless Liaison for the Cossackie-Athens Central School District effective July 1, 2009 through June 30, 2010.

C. Residency Determination Officer

Be it RESOLVED, the Board of Education designate the Superintendent of Schools to make residency determinations in accordance with CR100.2(y) effective September 1, 2009 through June 30, 2010.

X. Other Items

Be it RESOLVED, the Board of Education approve the following actions:

- A. To re-adopt all Policies and Code of Ethics currently in effect for the 2009-2010 school year:
- B. To establish mileage reimbursement for approved travel at \$.45 per mile.
- C. To replenish the Sunshine Fund at \$20.00 per person.
- D. To approve the Fee Structure for Independent Educational Evaluations, per the attachment.

XI. Approval of Minutes

Be it RESOLVED, the Board of Education accept the minutes/action of the Committee on Special Education meetings of June 3, 11, 12, and 16, 2009; the Sub – Committee on Special Education meetings of June 3, 11, 16, and 18, 2009; the Committee on Pre – School Special Education meeting of June 4, 2009; and, the Regular Board of Education meeting of June 16, 2009.

XII. Public Input – Agenda Items

At this point in the agenda, members of the attending public are invited to address the Board on issues that the board will be considering on this evening's agenda. Individuals are asked to stand, to state their name, and to summarize their concerns for the Board. Any written documents may be given to the Clerk of the Board for distribution to Board members. We request that, if at all possible, comments be kept to three to five minutes in length to afford all interested parties the opportunity to speak.

XIII. Public Input – Non Agenda Items

At this point in the agenda, members of the attending public are invited to address the Board on issues of general concern that the Board may wish to consider at future Board of Education meetings, if appropriate, or to provide information to the Board on matters of importance. Individuals are asked to stand, to state their name, and to summarize their concerns for the Board. Any written documents may be given to the Clerk of the Board for distribution to Board members. We request that, if at all possible, comments be kept to three to five minutes in length to afford all interested parties the opportunity to speak.

XIV. Communications/Board Discussion

A. Committee Reports

B. Board Retreat – Proposed dates: Saturday, January 9 or 23, 2010

C. School Sports Uniforms – Blue and White

XV. Superintendent's Staff Reports

A. Energy Educator Report – Mr. David Proper

B. Interscholastic Athletics Report – Mr. David Proper

C. Special Education Report – Ms. Patricia Gray

D. Final Action Report on Action Plans for 2008-2009 in Response to Strategic Plan – Mrs. Maureen Long

E. Revised AIS Plan – Mrs. Maureen Long

XVI. Superintendent's Recommendations

A. Program Matters

1. Policies
2nd Reading
#5100 School Attendance Policy

B. Personnel Matters

1. Permanent Appointment
 - a. Ann Cure - Secretary

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Civil Service Law, provide a permanent appointment to Ann Cure as 12-month secretary in the Coxsackie-Athens Central School District effective July 1, 2009, remunerated in accord with the contract currently in effect between the District and the Coxsackie-Athens Clerical Association.

2. Probationary Appointments

- a. Jason Breslin – Elementary N-6

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, provide a probationary appointment to Jason Breslin who holds initial New York State certification as an elementary teacher to the Elementary N-6 tenure area in the Coxsackie-Athens Central School District effective September 1, 2009 through August 31, 2012, remunerated in accord with the contract currently in effect between the District and the Coxsackie-Athens Teachers' Association.

- b. Michele Hoffman – Music K-12

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, provide a probationary appointment to Michele Hoffman who holds initial New York State

certification as a music teacher to the Music 7-12 tenure area in the Coxsackie-Athens Central School District effective September 1, 2009 through August 31, 2012, remunerated in accord with the contract currently in effect between the District and the Coxsackie-Athens Teachers' Association.

3. Regular Substitute Appointment

a. Kristina Fournier – Elementary N-6

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, provide a regular substitute appointment to Kristina Fournier as an elementary teacher in the Coxsackie-Athens Central School District effective September 1, 2009 through June 30, 2010, remunerated in accord with the contract currently in effect between the District and the Coxsackie-Athens Teachers' Association.

b. Danielle Smith – Elementary N-6

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, provide a regular substitute appointment to Danielle Smith as an elementary teacher in the Coxsackie-Athens Central School District effective September 1, 2009 through June 30, 2010, remunerated in accord with the contract currently in effect between the District and the Coxsackie-Athens Teachers' Association.

4. Correction in Appointment

a. Rae Vincent – Art K-12

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent provide a part time appointment (.62 FTE) to Rae Vincent as art teacher in the Coxsackie-Athens Central School District effective September 1, 2009 through June 30, 2010.

5. Continuing Appointment

a. Christine LaPlante – Special Education K-12

Be it RESOLVED, the Board of Education, upon the recommendation of the Superintendent approve a continuing probationary appointment to Christine LaPlante as a special education teacher to the Education of Children with a Handicapping condition-General Special Education tenure area in the Coxsackie-Athens Central School District effective September 1, 2009 through August 31, 2010.

- 6. Conclusion of Position
 - a. Teaching Assistant

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the conclusion of a teaching assistant position for Deena Donahue effective August 31, 2009, due to the return of a tenured teaching assistant on September 1, 2009, after taking a leave during the 2008 – 2009 school year.

- 7. Other Appointments

- a. Annual Appointments Coaches/Advisors

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, approve the following as coaches/advisors for the 2009-2010 school year:

Melissa Worden	Co-Advisor Yearbook
Melissa Worden	Yearbook Financial Advisor
Tony Loughran	AM Supervision
Peter Siciliano	HS School Store
April Bergman	MS Student Council Advisor
Lori Baris	MS School Store
Christine Sunkes	CE School Store
Margaret Jones	K-4 Science Curriculum Leader

- b. Elementary Summer Program – Brighter Futures

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, approve the

following for the elementary summer program, Brighter Futures:

Peggy McLarnon	Teacher
Robin Evers	Teacher
Kate Mahoney	Teaching Asst.
Linda Miller	Teaching Asst.

c. Summer Cleaner

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, approve Evan Bakerian as a summer cleaner in the Coxsackie-Athens Central School District.

C. Business Matters

1. Health Service Contracts

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the health service contract with North Colonie Central School District for six students at \$459.77 per student for a total of \$2,758.62.

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the health service contract with the East Greenbush Central School District for one student at \$427.66.

2. Professional Service Contracts

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the professional service contracts for the 2009-2010 school year:

Service	Contractor	Terms	Cost Per Day/Hour	2009-10 Cost
OTR-Registered Occupational Therapy	Kimberly Patterson 19 Magnolia Drive Saratoga Springs, NY 12866	2 days per week	\$18,000 per day	\$36,000
Physical Therapy	Cynthia Godbout 4 Denkers Lane Ballston Lake, NY 12019	3 days per week	\$14,000 per day	\$42,000
Athletic Training	Excel Physical Therapy Thomas Carroll & Alan Palmer 11831 Route 9W West Coxsackie, NY 12192		N/A	\$4,250
School Physician Services	Dr. Stephen Hassett 11835 Route 9W West Coxsackie, NY 12192		N/A	\$10,080

External Auditor	Raymond G. Preusser, CPA PC P.O. Box 538 Claverack, NY 12513		N/A	\$14,675
Internal Auditor	Rensselaer City School District 25 Van Rensselaer Drive Rensselaer, New York 12144	10 days at \$650 per day plus travel. Additional days if needed.	\$650	\$6,500

3. School Lunch Pricing

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the following school lunch prices for the 2009-2010 school year:

Middle School/High School Lunch	\$2.10
Elementary School Lunch	\$1.90
Middle School/High School Breakfast	\$1.20
Elementary Breakfast	\$1.20

4. Pavement Repair, Resealing, and Line Striping of the west parking lot at the High School/Middle School

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent award the bid for payment repair, resealing, and line striping of the west parking lot at the High School/Middle School to Copeland Coating for \$10,850.00, the lowest bidder meeting specifications per the attached summary.

5. One-ton Pick-up Truck

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent award the bid for a 2010 One-ton Pick-up Truck to MetroFord in the amount of \$20,401, the lowest bidder meeting specifications per the attached summary.

6. Installation of Poles, Lights and Basketball Hoops on Tennis Courts

WHEREAS, the Cossackie – Athens Central School District welcomes donations from members of the community to enhance its facilities; and,

WHEREAS, Mr. Robert Briski has proposed that he would like to enhance sports facilities on the Cossackie campus of the Cossackie-Athens Central District; and,

WHEREAS, Mr. Briski would like to install lights and movable basketball hoops on a portion of the Tennis Courts to provide an area to play basketball at night; and,

WHEREAS, Mr. Briski has provided to the Board of Education a sketch of the proposal; and,

WHEREAS, Mr. David Proper, Administrator for Student Discipline/Athletic Director as well as Mr. Eric Besenfelder, Director of Facilities, have reviewed and approved the proposal; and,

WHEREAS, the Board of Education embraced the proposal on May 19, 2009;

NOW, THEREFORE, BE IT RESOLVED, that

1. Mr. Briski will secure two poles from Central Hudson Gas and Electric for the purpose of mounting lights over a section of the Tennis Courts on said campus;
2. Mr. John Breen, an employee of Central Hudson Gas and Electric, would secure equipment and volunteer his time to set the poles;
3. Mr. Briski would secure the lights and cable to install lights on poles at the designated location;
4. Mr. Tom Russo, a certified electrician, and Mr. Breen would run the cable and hang the lights on the poles;
5. Mr. Briski would secure two movable basketball stations to afford use of the Tennis Courts at designated times;
6. Mr. Chip Tailleux, Mr. Donald McDonald, Mr. Rich Seebode, and Mr. David Proper have agreed to volunteer time;
7. Prior to final acceptance of the project by the school district, the work will be inspected and approved by the Director of Facilities; and,
8. This project will be undertaken at no cost to the school district for the installation of this project.

NOW, THEREFORE, this resolution shall take effect immediately.

7. Summer 2009 Transportation

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve Summer 2009 Transportation contracts (attached).

8. Donation

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent accept the donation of 38 backpacks from the Cossackie Chapter of the Columbiettes valued at \$500.00

Be it further RESOLVED, the Board of Education upon the recommendation of the Superintendent accept a donation of books from Paul Snyder to the Edward J. Arthur Elementary School valued at \$572.24.

9. Ratify Food Service Employees Association Contract

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, ratify the contract between the Cossackie-Athens Central School District and the school district Food Service Employees Association effective July 1, 2009 through June 30, 2012.

10. Establishment of Special Meeting

Be it RESOLVED, the Board of Education set a Special Meeting on Wednesday, July 8, 2009, at 7:00 p.m. in the Middle School Library to discuss the district Communication Study.

XVII. Public Input

XVIII. Request for Reports/Information

XIX. Establishment of Future Meetings

1. Board of Education Meetings

Special Board of Education meeting, Wednesday, July 8, 2009, for discussion of Communication Study

Regular Board of Education meeting, Tuesday, August 25, 2009

2. Committee Meetings

Future Visions Committee, Wednesday, July 8, 2009, at 6:00 p.m.

Facilities Committee, Thursday, July 9, 2009, at 7:00 a.m.

XX. Executive Session

The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

XXI. Adjourn

One District, One Mission, One Vision for Every Student