

COXSACKIE-ATHENS CENTRAL SCHOOL DISTRICT  
Reorganizational/Regular Board of Education Meeting

The mission of the Coxsackie-Athens Central School District is to provide a comprehensive education program for all students to compete successfully and contribute to a global society.

**Date:** July 8, 2008      **Location:** Edward J. Arthur Elementary      **Time:** ----  
6:00 p.m. *Executive Session*  
7:00 p.m. *Reorg/Regular Meeting*

- I. Call to Order by Mrs. Judith Zoller, District Clerk
- II. Seating of New Board Members & Administration of Oaths
- III. Roll Call
- IV. Election of Officers

A. President/Administration of Oath

B. Vice President/Administration of Oath

- V. Executive Session

The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

- VI. Appointment of Officers

Be it RESOLVED, the Board of Education approve the following:

A. Appointment of Mark Patrick as School District Treasurer for the period of July 1, 2008 through June 30, 2009 at a salary previously set, and appoint Colleen Cole as Deputy Treasure at no additional salary.

B. Appointment of Judith Zoller as School District Clerk for the period of July 1, 2008 through June 30, 2009, at a stipend of \$3,307.50 and appoint Colleen Cole as Deputy Clerk for the same period at no additional salary.

C. Appointment of Jennifer Madden as School District Tax Collector for the 2008-2009 school year at a salary of \$5,585.53, appoint Sheryl Mathes as Deputy School District Tax Collector, and authorize Michelle Conway, Jennifer Hoffman, Amber Couser and Susan Proper to collect School District tax payments for the 2008-2009 school year.

- D. Appointment of Pamela Rednak as School District Internal Claims Auditor for the 2008-2009 school year at no additional salary.
- E. Appointment of Cheryl Lavallee as School District Substitute Caller for the 2008-2009 school year at a salary of \$5,599.94.
- F. Appointment of the following members to the Board of Registration for the 2008-2009 school year:

Board of Election Chairperson

<u>Election District No. 1</u>	<u>Election District No. 2</u>
Colleen Cole	Sheryl Mathes

Board of Registration

<u>Election District No. 1</u>	<u>Election District No. 2</u>
Cheryl Lavallee	Sheryl Mathes
Colleen Cole	Mark Patrick

Inspectors of Election

<u>Election District No. 1</u>	<u>Election District No. 2</u>
Betty Surrano	Aurelia Barber
Mary Ann Tompkins	Irene Hazelton
Marie Yost	Agnes Roberts
Louise Deyo	Betty Flynn
Cheryl Lavallee	Sally Bender
Karen Boeri	Mona Reamer
Colleen Cole	Jennifer Conrad
	Kim Thomas
	Mark Patrick

- G. Appointment of Theodore Nugent as School District Attendance Officer for the 2008-2009 school year at a salary previously set.
- H. Appointment of David Proper as Energy Educator for the 2008-2009 school year at a salary previously set.

VII. Other Appointments

Be it RESOLVED, the Board of Education, approve the following appointments:

- A. Appointment of Kathleen Yost as Treasurer for the Student Activities Accounts of the School District for the 2008-2009 school year at no additional salary.

- B. Appointment of Mark Patrick as Auditor for the Student Activities accounts of the School District for the 2008-2009 school year at no additional salary.
- C. Appointment of Mark Patrick as Treasurer of the Petty Cash Fund of the School District for the 2008-2009 school year at no additional salary.
- D. Appointment of Eric Besenfelder as Pesticide Representative for the District for the 2008-2009 school year at no additional salary.
- E. Appointment of McCary and Huff, LLP, Scotia, New York and Tabner, Ryan, Keniry, Albany, New York as Chief Counsel for the District.
- F. Appointment of Colleen Cole as Records Management Officer of the District for the 2008-2009 school year at no additional salary.
- G. Appointment of Eric Besenfelder as Asbestos (LEA) Designee for the District at no additional salary.
- H. Appointment of Leslie Copleston as Health and Safety Designee for the District at no additional salary.
- I. Appointment of the Science Department Curriculum Leader as Chemical Hygiene Officer for the District.
- J. Appointment of Leslie Copleston as School District Purchasing Agent and Freedom of Information Officer for the 2008-2009 school year at no additional salary.
- K. Special Education Committee Appointments

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, approve the following committees as attached for the 2008-2009 school year:

1. Committee on Special Education
2. Sub-Committee on Special Education
3. Committee on Preschool Special Education

- L. Preschool Evaluation Sites

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, approve the attached Preschool Evaluation Sites for the 2008-2009 school year.

M. Impartial Hearing Officers

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the New York State Education Department on-line list of Certified Impartial Hearing Officers for the 2008-2009 school year.

N. Surrogate Parents

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, approve the attached list of surrogate parents for the 2008-2009 school year.

VIII. Designations

Be it RESOLVED, the Board of Education approve the following:

A. Designation of the following as official banks of the school district for the 2008-2009 school year:

National Bank of Coxsackie  
Bank of Greene County  
JP Morgan Chase  
Cooperative Liquid Assets Securities (CLASS)  
First Niagara Bank

B. Designation of the following as official newspapers of the school district for the 2008-2009 school year:

*Hudson Valley Newspaper*  
*Kingston Daily Freeman*

C. Regular meetings of the Board shall be as follows:

Tuesday	July 8, 2008	E. J. Arthur Elementary
Tuesday	August 19, 2008	Middle School Library
Tuesday	September, 16, 2008	Middle School Library
Tuesday	October 21, 2008	E. J. Arthur Elementary
Tuesday	November 18, 2008	Middle School Library
Tuesday	December 16, 2008	Middle School Library
Tuesday	January 20, 2009	E. J. Arthur Elementary
Tuesday	February 24, 2009	Middle School Library
Tuesday	March 17, 2009	Middle School Library
Tuesday	April 21, 2009	E. J. Arthur Elementary
Tuesday	May 19, 2009	Middle School Library
Tuesday	June 16, 2009	Middle School Library

D. Designate Mark Gerrain as Coxsackie-Athens School Board representative to the Greene County School Boards Association Executive Committee

IX. Authorizations

Be it RESOLVED, the Board authorize the following:

- A. All checks signed electronically bearing the signature of the District Treasurer.
- B. The Vice-President may sign all contracts and legal documents in the absence of the Board President.
- C. The following may open bids for the 2008-2009 school year: Treasurer, Deputy Treasurer, District Clerk, Deputy Clerk, Chief Financial Officer and/or Superintendent of Schools.
- D. A Petty Cash Fund of \$242.00 shall be established for the 2008-2009 school year.
- E. The minimum limits of insurance coverage for blanket position bonds are established as follows for:

School District Treasurer	\$1,000,000.00
School District Tax Collector	\$1,000,000.00
- F. The Chief Financial Officer and Treasurer to invest school district funds as they become available during the 2008-2009 school year.
- G. The Superintendent to certify all payrolls of the District
- H. The Superintendent to approve staff attendance at all workshops, conventions and conventions and conferences.
- I. The Superintendent to apply for State and Federal Grants in aid.
- J. The Superintendent to approve budget transfers.
- K. The Superintendent and the Chief Financial Officer shall be each issued a district credit card in accordance with Board of Education Policy #6200.

L. District owned cellular telephones shall be issued to Administrators, Director of Facilities, Director of Food Service and Director of Transportation.

M. Audit Committees

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the continued formation of an Audit Committee for the purpose of responding to the Five-Point Plan passed by the New York State Legislature and signed into law by the Governor consistent with school district financial transparency.

X. Annual Appointments

A. Designated Educational Official

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Chapter 181 of the Laws of 2000 appoint Pamela Jones as the Designated Educational Official for the Cossackie-Athens Central School District effective September 1, 2008 through June 30, 2009.

B. Homeless Liaison

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent appoint Dianne Presti as the Homeless Liaison for the Cossackie-Athens Central School district effective July 1, 2008 through June 30, 2009.

C. Residency Determination Officer

Be it RESOLVED, the Board of Education designate the Superintendent of Schools to make residency determinations in accordance with CR100.2(y) effective September 1, 2008 through June 30, 2009.

XI. Other Items

Be it RESOLVED, the Board of Education approve the following actions:

- A. To re-adopt all Policies and Code of Ethics currently in effect for the 2008-2009 school year.
- B. To establish mileage reimbursement for approved travel at \$.45 per mile.

C. To replenish the Sunshine Fund at \$20.00 per person.

XII. Approval of Minutes

Be it RESOLVED, the Board of Education accept the minutes/action of the Committee on Special Education meetings of 6/3/08, 6/4/08 and Sub-Committee on Special Education meetings of 6/10/08, 6/11/08, 6/12/08, 6/17/08; Committee on Preschool Special Education meeting of 6/5/08; and minutes of the Regular Board of Education meeting of 6/17/08

XIII. Public Input – Agenda Items

At this point in the agenda, members of the attending public are invited to address the Board on issues that the board will be considering **on this evening's agenda**. Individuals are asked to stand, to state their name, and to summarize their concerns for the Board. Any written documents may be given to the Clerk of the Board for distribution to Board members. We request that, if at all possible, comments be kept to three to five minutes in length to afford all interested parties the opportunity to speak.

XIV. Public Input – Non Agenda Items

At this point in the agenda, members of the attending public are invited to address the Board on issues of general concern that the Board may wish to consider at **future** Board of Education meetings, if appropriate, or to provide information to the Board on matters of importance. Individuals are asked to stand, to state their name, and to summarize their concerns for the Board. Any written documents may be given to the Clerk of the Board for distribution to Board members. We request that, if at all possible, comments be kept to three to five minutes in length to afford all interested parties the opportunity to speak.

XV. Communications/Board Discussion

A. Committee Reports

B. Board Retreat – Possible Dates January 10<sup>th</sup> or January 24<sup>th</sup>

C. Greene County I.D.A. PILOT

XVI. Superintendent's Staff Reports

A. Final Report on Action Plans for 2007-2008 in Response to Strategic Plan – Mrs. Maureen Long

B. Energy Educator Report – Mr. David Proper

C. Interscholastic Athletics Report – Mr. David Proper

D. Special Education Report – Ms. Patricia Gray

XVII. Superintendent's Recommendations

A. Program Matters

1. Policies

2<sup>nd</sup> Reading

#2180 Membership

#2280 Executive Sessions

#2340 Board Member Resignation

#2350 Board Member Removal from Office

#5700 Homeless Children

2. Superintendent's Conference Days

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve two-half Superintendent's Conference Days on October 28, 2008 and May 6, 2009, for the purpose of staff development consistent with the District's Professional Development Plan.

3. Special Board of Education Meeting

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve a special Board of Education meeting on September 9, 2008 at 7 p.m. in the Middle School Library for the purpose of reviewing the report from the Building Advisory Committee.

B. Personnel Matters

1. Elimination of Position

a. Teacher Aide (Part Time)

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the elimination of a part time teacher aide position (3 hours per day) in the Cocksackie-Athens Central School District effective June 30, 2008.

2. Creation of Position

a. Teaching Assistant

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the creation of a 1.0 FTE Teaching Assistant position in the Coxsackie-Athens Central School District effective September 1, 2008.

3. Resignations

a. Judith Keute – Teacher Aide

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, accept the resignation of Judith Keute from her position as teacher aide in the Coxsackie-Athens Central School District effective June 30, 2008, for the purpose of accepting another position in the district.

b. Erin Robichaud – Special Education K-12

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, accept the resignation of Erin Robichaud from her position as a special education teacher in the Coxsackie-Athens Central School District effective August 31, 2008.

c. Stacey Nelson – Teacher Aide

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, accept the resignation of Stacey Nelson from her position as teacher aide in the Coxsackie-Athens Central School District effective June 26, 2008.

d. Andrew Davenport – Administrator K-12

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, accept the resignation of Andrew Davenport from his position as

high school principal in the Coxsackie-Athens Central School District effective June 30, 2008.

- e. Michael Rosenthal – Teaching Assistant

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, accept the resignation of Michael Rosenthal from his position as teaching assistant in the Coxsackie-Athens Central School District effective June 26, 2008.

- f. Danielle Gabriele – School Counselor

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, accept the resignation of Danielle Gabriele from her position as school counselor in the Coxsackie-Athens Central School District effective August 31, 2008.

#### 4. Probationary Appointments

- a. Christopher Bateman – School Lunch Manager

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Civil Service Law, provide a permanent appointment to Christopher Bateman as School Lunch Manager in the Coxsackie-Athens Central School District effective August 18, 2008, remunerated in accord with the contract currently in effect between the District and Middle Level Supervisors.

- b. Judith Keute – Teaching Assistant

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, provide a probationary appointment to Judith Keute who holds Level 1 New York State certification as a teaching assistant to the Teaching Assistant tenure area in the Coxsackie-Athens Central School District effective September 1, 2008 through August 31, 2011, remunerated in accord with the contract currently in effect between the District and the

Coxsackie-Athens Teaching Assistants/Teachers Aides Association.

c. Jayme Stewart – Elementary N-6

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, provide a probationary appointment to Jayme Stewart who holds provisional New York State certification as an elementary teacher to the Elementary N-6 tenure area in the Coxsackie-Athens Central School District effective September 1, 2008 through August 31, 2011, remunerated in accord with the contract currently in effect between the District and the Coxsackie-Athens Teachers' Association.

d. Tiffany Pieruzzi – Elementary N-6

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, provide a probationary appointment to Tiffany Pieruzzi who holds initial New York State certification as an elementary teacher to the Elementary N-6 tenure area in the Coxsackie-Athens Central School District effective September 1, 2008 through August 31, 2011, remunerated in accord with the contract currently in effect between the District and the Coxsackie- Athens Teachers' Association.

e. Peter Hoffman – Science 7-12

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, provide a probationary appointment to Peter Hoffman who holds provisional New York State certification as a physics teacher to the Science 7-12 tenure area in the Coxsackie-Athens Central School District effective September 1, 2008 through August 31, 2011, remunerated in accord with the contract currently in effect between the District and the Coxsackie-Athens Teachers' Association.

f. Colleen Garrison – Math 7-12

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, provide a probationary appointment to Colleen Garrison who holds initial New York State certification as a math teacher to the Math 7-12 tenure area in the Coxsackie-Athens Central School District effective September 1, 2008 through August 31, 2011, remunerated in accord with the contract currently in effect between the District and the Coxsackie-Athens Teachers' Association.

g. Gary Mousseau – Teacher Aide

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Civil Service Law, provide a probationary appointment to Gary Mousseau as a teacher aide in the Coxsackie-Athens Central School District effective September 1, 2008 through March 31, 2008, remunerated in accord with the contract currently in effect between the District and the Coxsackie-Athens Teaching Assistants/Teacher Aides Association.

5. Regular Substitute Appointment

a. Kristina Fournier – Reading K-12

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, provide a regular substitute appointment Kristina Fournier as reading teacher in the Coxsackie-Athens Central School District effective September 1, 2008 through January 30, 2009, remunerated in accord with the contract currently in effect between the District and the Coxsackie-Athens Teachers' Association.

6. Tenure Appointment

a. James Martino – Director of Technology &  
Curriculum Integration

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, appoint James Martino who holds permanent New York State certification as a school district administrator, and who has satisfactorily and

competently completed his probationary period which shall expire in the district on July 31, 2008, to tenure in the Administrator K-12 area in the Coxsackie-Athens Central School District effective August 1, 2008.

7. Other Appointments

a. Interim Appointment

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, appoint Linda Collett as high school principal in the Coxsackie-Athens Central School District effective July 1, 2008, remunerated at a per diem rate of \$400 per day plus mileage.

b. Part Time Appointment

1. William Allerton – Teacher Aide

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent, appoint William Allerton as a part time (25 hours per week) teacher aide in the Coxsackie-Athens Central School District effective September 1, 2008, remunerated in accord with the contract currently in effect between the District and the Coxsackie-Athens Teaching Assistants/Teacher Aides Association.

c. Substitutes

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the following as substitutes for the 2008-2009 school year:

Tracy Lester	RN	Nurse
Kathleen Balthazar-Heitzmann		Teacher/Tchg Asst
Joan Plant		Teacher/Tchg Asst

d. Census Workers

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the following as census workers for the District:

Laura Shauger  
April Brown  
Judith Wicks  
Linda Gaeta  
Dolores Gordon

e. Annual Appointments Coaches/Advisors

Be it RESOLVED, the Board of Education upon the recommendation of the superintendent, approve the following as coaches/advisors for the 2008-2009 school year:

Rosemary Martin		AM Supervision
David Perlee		AM Supervision
Patricia McIntyre		AM Supervision
William Ferenczy		AM Supervision
Deborah Tator		AM Supervision
Greg Hughes		AM Supervision
Katie Castle		AM Supervision
Kirsten Roberg		Grade 5 Team Leader
Fred Potts		Grade 6 Team Leader
Pam Krajeski		Grade 7 Team Leader
Greg Hughes		Grade 8 Team Leader
Heather Roberg		Freshman Class Advisor
Donna Bryan		Sophomore Class Adv.
Ray Magee		Junior Class Advisor
David Carlson		Senior Class Advisor
Donna Bryan		SAT Spring Verbal
Patricia McIntyre	(Co)	Interact Club
David Perlee	(Co)	Interact Club
Donna Bryan		World of Difference
David Carlson	(Co)	Quiz Bowl
Richard Seebode	(Co)	Quiz Bowl
John Dial	(Co)	Student Newspaper
Elizabeth Gaffuri	(Co)	Student Newspaper
Faith Green	(Co)	Student Newspaper
Patricia McIntyre		HS Student Activities
Diane Loughran	(Co)	Yearbook Advisor
Melissa Worden	(Co)	Yearbook Advisor
Melissa Worden		Yearbook Financial
Heather Roberg		SADD
Stephen Kowalski		Pep Band Director
Stephen Kowalski	(Co)	Drama Club
Charles Herwick	(Co)	Drama Club
Stephen Kowalski	(Co)	Musical Director
Charles Herwick	(Co)	Musical Director

Ray Magee		MS Student Council
Katie Castle		4-6 Program
Emily Bayzon		4-6 Program
Katie Castle	(Co)	MS Store
Lori Baris	(Co)	MS Store
Roberta Strenka		MS Yearbook Adv.
Rita Magee		5 <sup>th</sup> & 6 <sup>th</sup> Intramurals
Kirsten Roberg		MS Student Activities
Desiree Pacuk		EJA Safety Patrol
Lucille Mozzillo		EJA School Store
Michelle Whiting		EJA Student Activities
Matt Seekamp		Boys' Varsity Tennis
Matt Seekamp		Boys' JV & V Volleyball
Kathleen Balthazar		Varsity Boys' Track
David Carlson		Girls' JV & V Volleyball
Tyrone Coleman		Modified Boys' Soccer
Curtis Wilkinson		Varsity Boys' Soccer
Roy Deyo		Varsity Football
Mike Kerrigan		Varsity Football
Mike Deyo		Varsity Football
Mike Oathout		JV Football
Jason Danz		Modified Football
Ken Volpe		Modified Football
Mark Deyo		Modified Football
Jackie Hutchins		JV Girls' Soccer
Mark Lenny		Varsity Girls' Soccer
Jim Warren		Modified Girls' Soccer
Rita Magee		Varsity Field Hockey
Diane Loughran		JV Field Hockey
Leif Roberg		Varsity Golf
David Proper		Varsity Golf
Anthony Patsky		Varsity Girls' Tennis

### C. Business Matters

#### 1. Bid Cafeteria – Ice Cream Products

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent award the bid for ice cream products to the lowest bidder meeting specifications per the attached summary.

#### 2. Bid – Canned, Dry Goods, Frozen and Refrigerated Foods

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent award the bid for

canned, dry goods, frozen and refrigerated foods to the lowest bidder meeting specifications per the attached summary.

3. Health Service Contract

Be it RESOLVED, the Board of Education approve the health service contract with the City School District of Albany for 19 students at \$601.69 per student for a total cost of \$11,430.21.

4. Professional Service Contracts

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the professional service contracts for the 2008-2009 school year:

Service	Contractor	Terms	Cost Per Day/Hour	2008-09 Cost
OTR-Registered Occupational Therapy	Kimberly Patterson 19 Magnolia Drive Saratoga Springs, NY 12866	2 days per week	\$18,000 per day	\$36,000
Physical Therapy	Cynthia Godbout 4 Denkers Lane Ballston Lake, NY 12019	3 days per week	\$14,000 per day	\$42,000
Athletic Training	Excel Physical Therapy Thomas Carroll & Alan Palmer 11831 Route 9W West Coxsackie, NY 12192		N/A	\$4,250
School Physician Services	Dr. Stephen Hassett 11835 Route 9W West Coxsackie, NY 12192		N/A	\$10,080
External Auditor	Raymond G. Preusser, CPA PC P.O. Box 538 Claverack, NY 12513		N/A	\$14,250
Internal Auditor	UHY Advisors 65 State Street Albany, NY 12207-2595	90-100 hours of required internal audit services		\$12,000

5. Special Education Services

Be it RESOLVED, the Board of Education approve special education services for two non-public students attending non-public schools in the Greenville Central School District in the amount of \$6,572.14.

6. School Lunch Pricing

Be it RESOLVED, the Board of Education upon the recommendation of the Superintendent approve the following school lunch prices for the 2008-2009 school year:

Middle School/High School Lunch	\$2.05
Elementary School Lunch	\$1.90
Middle School/High School Breakfast	\$1.20
Elementary Breakfast	\$1.20

XVIII. Public Input

XIX. Request for Reports/Information

XX. Establishment of Future Meetings

A. Board of Education Meetings

Regular Board of Education meeting, Tuesday, August 19, 2008, 7 p.m.  
Middle School Library

Special Board of Education meeting, Tuesday, September 9, 2008, 7 p.m. Middle School Library for the purpose of receiving report from the Building Advisory Committee.

Board Retreat – January 10 or 24, 2009

B. Committee Meetings

XXI. Adjourn

**One District, One Mission, One Vision for Every Student**